



SOUTHERN PETROCHEMICAL INDUSTRIES CORPORATION LIMITED

CIN:L11101TN1969PLC005778

Registered Office: SPIC HOUSE, 88 Mount Road, Guindy, Chennai 600 032.

Phone: 044-22350245.

E-mail: spiccorp@spic.co.in shares.dep@spic.co.in website : www.spic.in

NOTICE TO THE SHAREHOLDERS REQUESTING TO REGISTER E-MAILS

The Ministry of Corporate Affairs (MCA) vide General Circular Nos. 14/2020 & 17/2020 dated April 8, 2020 and April 13, 2020 respectively, 09/2024 dated 19th September 2024 and 03/2025 dated 22nd September 2025 and other relevant circulars issued by the Securities Exchange Board of India (SEBI), permitted the holding of Annual General Meeting (AGM)/Extra-Ordinary General Meeting (EGM) through Video Conferencing (VC) or other Audio Visual Means (OAVM)/ to transact items through Postal Ballot in accordance with the framework provided in the above said circulars.

In compliance with the aforesaid Circulars, the Company may send Notice for obtaining consent of the Members through Postal Ballot process during FY 2026-27, for matters as may be decided by the Board. As mandated in the aforesaid Circulars, the Notice of Postal Ballot shall be sent only by electronic mode only to those Members whose email addresses are registered with the Company/Depositories/ Registrar and Transfer Agent (RTA). Members may note that the Notice of Postal Ballot upon despatch will also be available on the Company's website www.spic.in, website of the National Stock Exchange of India Limited at www.nseindia.com and the website of the E-Voting service provider M/s. Central Depository Services (India) Limited at <https://www.evotingindia.com/>.

Members are hereby requested to register their email address with the Company/Depositories/RTA, if not already updated, by following the below instructions. Updating the email ids will enable the Company to provide you with a copy of Notice for Postal Ballot and vote in Resolutions, besides other communications.

Members who are holding shares in physical /demat form may follow the below procedure to register / update their e-mail and other particulars with Company / RTA/ Depositories.

• **Members holding shares in Physical form:**

Request for registration / updation of email-ID / change in address or any other information shall be submitted in the Form ISR-1 / other relevant forms prescribed by SEBI which is available in the website of the Company under the following link: <https://www.spic.in/investors/get-in-touch/>. and in the website of the RTA at <https://cameoindia.com/registry-and-share-transfer/>. The scanned copy of the filled Form(s) and other required documents may be sent to the RTA by e-mail at investor@cameoindia.com. Alternatively, the aforesaid information may be sent by post or courier viz., Cameo Corporate Services Limited, Unit: Southern Petrochemical Industries Corporation Limited, "Subramanian Building" No 1 Club House Road, Chennai - 600 002. Tel: 044-28460390 / 28460718.

You may visit <https://investors.cameoindia.com/> and follow the guidance for submission of the information online for registering the email ID, mobile number and other details, etc. It is suggested to submit the requests online or through e-mails and as far as possible avoid handling of physical documents

• **Members holding shares in demat form:**

Members holding shares in demat mode may approach their Depository Participant (DP) for updation/ change in their address/email/ any other information. Also, it may be ensured that the option to receive the Notices and other communications by e-mail has been duly exercised / registered with DP in respect of such holdings.

This will enable the Shareholders to receive the Notice of Postal Ballot / other communications as and when sent by the Company.

We request our shareholders to please note that all future communications would be sent in electronic mode to the registered e-mail address. Therefore, please ensure to inform any change in your e-mail address to your Depository Participant (incase of share held in demat mode) or the Company / RTA (in case of shares held in physical mode).

This public notice is being published in advance for sending the Notices of Postal Ballot in the FY 2026-27 and to facilitate the members to register or change their contact details and other particulars. Members may kindly avail the opportunity and provide the information at the earliest so that the Company is able to send the notices and other information promptly. For any further clarifications, members may contact the RTA as specified above.

(By Order of the Board)

For Southern Petrochemical Industries Corporation Limited

Place: Chennai - 600 032

R. Swaminathan

Date : 20th March, 2026

Company Secretary

• *Shareholders are requested to promptly update their PAN, KYC viz. address, bank mandate and other relevant details with the Company / RTA / Depository Participants (as the case may be) for receiving communications and dividend entitlements.*

• *In terms of SEBI Master Circular SEBI/HO/MIRSD/POD-1/P/CIR/2024/37 dated 7th May 2024, dividend shall be paid only through electronic mode with effect from 01.04.2024, in respect of shares held in physical mode for which PAN and complete KYC details are furnished.*

• *In order to simplify the process for credit of securities pursuant to investor service requests by reducing the time lines, risk of loss and pilferage, SEBI vide its circular HO/38/13/(3)2026-MIRSD-POD/I/3763/2026 dated 30th January 2026 has decided to do away with the requirement of issuance of LOC by Listed entities effective 2nd April 2026, for various investor service requests namely issuance of duplicate securities certificates, transmission, transposition, claim from unclaimed suspense account and corporate actions in dematerialised mode. Pursuant to this circular, the investor service request shall be accompanied with a copy of the latest Client Master List ("CML") of the demat account and such CML shall not be older than two months and shall be duly attested by the Depository Participant("DP") of the investor while submitting requests with the RTA/Company.*

• *The Company through its RTA has introduced an online platform namely "WISDOM" (an online investor services management portal <https://wisdom.cameoindia.com/>). Members are requested to use the platform diligently for posting their queries which will enable the Company and RTA ensure that responses are given in a timely manner.*

